

MINUTES

BOARD OF SELECTMEN

Monday, June 19, 2017, 5:00PM

Regular Meeting

Location: Town Hall – Earle Mountain Hearing Room

Present: William O'Shea, Chair; Wallace Adams, Vice Chair; Martin McDonald, Aimée Eckman; Jacqui Beebe, Town Administrator

Remote Participation: John Knight, Clerk

William O'Shea, Chair called the meeting to order at 5:00PM.

PUBLIC NOTICE

Aimée Eckman recognized the passing of Noel Beyle and noted that he will be missed.

Scott Kerry provided an invitation to the Eastham Board of Selectmen and the Town Administrator to the Ribbon Cutting Dedication of the expansion of the Cape Cod Children's Place on June 28th at 5PM. The dedication is open to the public.

Jamie Rivers, 15 Barquentine Court, expressed her support of the Discretionary DRI for the property at 4615 State Highway and asked the Board to support it as well.

PUBLIC HEARING

William O'Shea read the legal notice for the records.

Aimée Eckman made a motion to approve the change in class of liquor license from Seasonal to Annual for Stewart's Seafood Restaurant and Tavern, 4380 State Highway

Wallace Adams seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Yes; Wallace Adams, Yes; William O'Shea, Yes

APPOINTMENTS

Michael Lorenzo, Finance Director/Assistant Town Administrator

Jacqui Beebe introduced Mike Lorenzo to the Board. Mike reviewed his work history with the Board and his interest in working for the Town of Eastham. The Board welcomed Mike.

Neil Andres, DPW Superintendent

Neil Andres noted that the Recycling Committee has been very busy and has 2 projects they want to update the Board on.

1. *Recycle Textiles Mailer:*
 - a. Estimate that recycling of bulk textiles can generate \$11,000 of revenue for the Town
 - b. Flyer in the Board's packet will be mailed out to all residents in Eastham
2. *Pay as You Throw* Technical Assistance Grant
 - a. Wellfleet, Brewster and Sandwich currently have this program
 - b. Eastham's Recycling Committee is looking into this program again as it has been 3 years
 - c. A recommendation for the Board will be presented at the next fee review for the Town

Wallace Adams asked Neil to provide the following information in the recommendation:

- What are the staff requirements needed to support *Pay as You Throw*
- What was the experience of the 3 Towns in regards to "illegal dumping" when they first introduced *Pay as You Throw*

Christine Mickle, Recreation & Beach Director

Christine Mickle advised the Board that she has seen an increase in the number of groups that come to the beaches. To ensure that the Town has sufficient supervision at the beaches, Christine is recommending the proposed Beach Use Policy.

Wallace Adams made a motion to approve the Beach Use Policy as presented

Aimée Eckman seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Yes; Wallace Adams, Yes; William O'Shea, Yes

Water Project Update – Mark White & Ryan Trahan, Environmental Partners Group

Mark White and Ryan Trahan provided an update and the following are some of the key points:

Phase 1:

- All water mains and curb stops completed
- Mandatory connections about 90% done
- Fire Protection is active for the entire Phase 1 system
- Remaining Work:
 - Final paving of Orleans Loop and Landfill area
 - Mandatory area connections
 - Converting Eastham properties being served by Orleans
- Phase 1 Budget Status through May 2017 projects \$4.8 million UNDER Budget
- Water Meters successfully read in May and first water bills mailed in June – Just over \$16,000

Phase 2:

- Involves 85 miles of pipe, 3rd wellfield (District H) and 2nd storage tank (District H)
- Construction starts in Fall 2017
- Focusing on permitting activities now
- Key issues to resolve:
 - Endangered species at District H – Eastern Spadefoot Toad
 - Archaeology evaluation of all areas
 - Potential Native American site identified at Shore Road – working with Mass. Historic Commission

The bridge on Bridge Road – In April, the Board sent a letter to Verizon and a follow-up was sent in May. The Board asked if Environmental Partners Group could get the name of the next high contact person to reach out to.

LICENSING

Transient Vendor Permits

Martin McDonald made a motion to approve the list of Transient Vendors as presented

Aimée Eckman seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Yes; Wallace Adams, Yes; William O'Shea, Yes

ADMINISTRATIVE MATTERS

Committee Appointment, Thomas Gardner, Finance Committee

William O'Shea made a motion to approve the appointment of Thomas Gardner to the Finance Committee

Aimée Eckman seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Yes; Wallace Adams, Yes; William O'Shea, Yes

Personnel Appointments

Aimée Eckman made a motion to approve the appointment of personnel in the National Park Services and the Police Department as presented by Chief Edward Kulhawik

Martin McDonald seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Abstain; Wallace Adams, Yes; William O'Shea, Yes

Employee Status Change from Full Time to Special Municipal Employee – Ed Rohmer, IT Director

Jacqui Beebe reviewed the opportunity presented to Ed Rohmer to work with the Nauset Regional School District and MIT on a Robotics program. The State Ethics Board advised that working at the NRSD and the Town of Eastham would be a conflict of interest. Therefore, Ed Rohmer has resigned from the Town of Eastham. While Jacqui Beebe and the IT Team review options for Ed Rohmer's replacement and during the transition to that option, it was agreed that it would be beneficial to the Town to have Ed Rohmer approved as a Special Municipal Employee.

Aimée Eckman made a motion to approve Ed Rohmer's employee status change from full time to Special Municipal Employee.

Wallace Adams seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Abstain; Wallace Adams, Yes; William O'Shea, Yes

Timothy Smith Fund – Transfer Payment of \$175

Aimée Eckman made a motion to approve the transfer as noted

Wallace Adams seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Abstain; Wallace Adams, Yes; William O'Shea, Yes

Timothy Smith Loan Renewal Application – Michael Cabral, Wentworth Institute of Technology

Wallace Adams made a motion to approve the application for Michael Cabral

Martin McDonald seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Abstain; Wallace Adams, Yes; William O'Shea, Yes

Request for a DRI to Cape Cod Commission – Property at 4615 State Highway

Paul Lagg reviewed the proposed project from Dollar General:

- 9,000 square foot building
- Has gone to ZBA with request to reduce parking from 51 to 30 – holding decision until Planning Board decision
- Will require a special permit from the Planning Board

Paul Lagg recommended that we proceed with a request for a Discretionary DRI review by the Cape Cod Commission. There is a risk to this process as the Commission may not take on the project but Paul Lagg believes the risk is worth proceeding with based on the concerns with the project and the traffic impact to the area. Paul Lagg confirmed that the project does meet the Zoning regulations with the exception of the reduction in parking.

Aimée Eckman made a motion to approve sending a request for a Discretionary DRI review

Wallace Adams seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Abstain; Wallace Adams, Yes; William O'Shea, Yes

Tri-Town MOU

Aimée Eckman made a motion to approve the proposed MOU

Wallace Adams seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Abstain; Wallace Adams, Yes; William O'Shea, Yes

Orleans 2017 Fourth of July Celebration

Aimée Eckman and William O'Shea confirmed that they would participate in the parade. They would like to use the old Fire Truck in the parade and Jacqui Beebe advised that she would check into the availability of it for the parade.

TOWN ADMINISTRATOR'S REPORT

Jacqui Beebe provided the following updates:

- Jacqui and Mike Lorenzo attended the Finance Committee Meeting this week
 - The Finance Committee has set goals for FY19
 - They would like to meet with the Board regarding:
 - OPEB Liability
 - Julian Cyr's request to meet with all Finance Committees regarding Town priorities
 - William O'Shea asked Jacqui to set up a meeting for the Board and the Finance Committee
- Jacqui confirmed that she is working on her goals and will review with the Board at a future meeting

ADJOURNMENT

Martin McDonald made a motion at 6:35PM to adjourn

Aimée Eckman seconded the motion

Roll Call VOTE: Aimée Eckman, Yes, Martin McDonald, Yes, John Knight, Yes; Wallace Adams, Yes; William O'Shea, Yes

Respectfully submitted,



Laurie Gillespie-Lee

Board Goals for FY18

A. North Eastham Development and Planning

- State Highway Improvements
 - Would work with Cape Cod Commission, Town Planner, State and Neil Andres
- Develop an Architectural Board as in Orleans
 - Would involve a charge and bylaw
- Development of N. Eastham – study is beginning, however, results not until Oct/Nov 2017. Meanwhile, what is impact to traffic and water pressure and what can we do short term?

B. Wastewater Management

- Water Management Plan for next stage

C. Develop Town Wide Strategic Plan

- Strategic Plan for Town
 1. Who is our customer and how do we communicate
 2. What is our competition doing – other Towns
 3. A map showing all town owned land would be helpful
 4. Once plan set, ensure it is executed
 - i. To help with this, William O'Shea will donate the software he uses for strategic plans

D. Rock Harbor Improvement

- Options to consider:
 1. Floats, access, etc.
 2. Increase revenue potential
 3. Add walkway, picnic tables
 4. Plan for commercial use

E. Increase Participation of Youth/Younger Residents in Town Government

- Junior Members on Committees, such as an intern on the Bikeways Committee
 1. Can they vote?
 2. Would increase youth participation and provide them hands on experience
 3. Also, when children get involved, parents tend to get involved

F. Increase Revenue

- Options to consider:
 1. Solar Fields
 2. Rooms Tax